

Director  
Institute of Information and Communication Technology (IICT)  
BUET, Dhaka-1000.

Date: \_\_\_\_\_

Dear Sir,

I am an undergraduate / postgraduate student of BUET with the following information.

Student No. : \_\_\_\_\_

Name : \_\_\_\_\_

Department / Institute: \_\_\_\_\_

Previous Term/Semester Registered on (Month-Year: \_\_\_\_\_

I am very sorry that I have forgotten the Password Of BIIS that you provided me before. I request you to provide me the User ID and a new Password and oblige me thereby.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of Adviser / Head of the Dept.  
Seal